



Child Support Program

CS-OA247  
Rule 12E-1.036  
Florida Administrative Code  
Effective 11/20

**Request for Court Action  
Status Update**

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<<OPTION 35>>

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<<Date>>

Child Support Case Number: <<CaseNumber>>

Other Parent: <<CPName>>

In response to our notice of administrative proceeding, you asked us to proceed with a court action to determine your child support obligation.

Before we do that, we need additional information from the other parent. Once we have that, our attorney will send you a Notice of Commencement of Action and Request for Waiver of Service of Process, Waiver of Service of Process, and a copy of the petition for <<Option 1>> to the address listed above. You must complete the waiver of service and return it within 10 days of receiving it for the court action to proceed. If you do not return the waiver of service timely, we will dismiss the court action and continue with the administrative proceeding.

If you have questions call <<CountyPhoneNumber>> or visit us at [floridarevenue.com/childsupport/contact](http://floridarevenue.com/childsupport/contact).

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**OPTION 1 (based on the type of order being established)**

- a. paternity and support
- b. support
- c. paternity